

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

JANUARY 5, 2012

**ORGANIZATIONAL MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

OPENING OF THE MEETING

A. Appointment of President Pro Tem – Dan Murray

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OATH OF OFFICE FOR NEW/RETURNING BOARD MEMBERS – Jerome Kearns and Balena Shorter

ROLL CALL

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2012
(ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President Pro Tem declares _____ elected President of the Fairfield Board of Education for 2012

B. Oath of Office for the President

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2012 (ORC 3313.14)

A. Nominations (same procedure applies)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; 2nd: _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ Kearns _____ Morris _____ Murray _____ Nuss _____ Shorter

President declares _____ elected Vice President of the Fairfield Board of Education for 2012

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2012 meeting date, time and place (ORC 3313.15)

1. Date: _____ 1st and 3rd Thursdays each month _____

2. Time: _____ 6:30 PM _____

3. Place: _____ Catherine D. Milligan Community Room, FHS _____

B. Consider establishment of a Board service fund for 2012 in the amount of \$12,427 (ORC 3315.15).

C. Recommend renewal and/or purchase of Position/Performance Bonds for Board Members, Superintendent, Assistant Superintendents, and Treasurer as required by Ohio Law in the amount of \$20,000.00 each.

D. Recommend approval of the following standing authorizations for 2012:

1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.

2. Authorize the Treasurer to invest inactive funds whenever funds are available.

3. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
4. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
5. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's officer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

6. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
7. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
8. Authorize the Treasurer to utilize the legal firm of Peck, Shaffer, and Williams when fiscal legal opinions are required.
9. Authorize the Curriculum Director and the Assistant Superintendent for Business to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
10. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
11. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
12. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

E. Appointments to OSBA and City Committees

1. Legislative Liaison to OSBA/Federal Relations Network to be discussed at Board Retreat
2. Parks and Recreation Board Dick Wood

3. Planning Commission _____
4. Butler Tech Board of Education Dan Murray
5. Student Liaison to be discussed at Board Retreat

(Any of items “A” through “E” may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

PRESENTATIONS

- A. West Elementary Showcase – Kagan Cooperative Learning - Kim Wotring, Principal
- B. Annual Financial Audit – Kerry Roe, Partner - Clark Schaefer Hackett

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations
 - a. David Cook, Senior High, Baseball, Reserve Assistant (effective for the 2011-12 school year; for personal reasons.)
 - b. Carol Falk, Middle, Health
(effective at the end of the day on February 29, 2012; for retirement purposes)
 - c. Lee Ann Hieber, East, 1st grade
(effective June 1, 2012; for retirement purposes)
 - d. Lynne Niemiller, Middle, Language Arts
(effective April 1, 2012; for retirement purposes)

- e. Sue Sharp, West, 3rd grade
(effective June 1, 2012; for retirement purposes)

2. Employment

- a. Extracurricular 2011-12

Senior High

Michael Berkemeier, Volleyball, Varsity Head, Boys
Emily Breitholle, Softball, Assistant
Dave Meiser, Track, Assistant
Mike Morgan, Tennis, Boys Assistant
Bill Muhn, Track, Assistant
Robert Quatkemeyer, Baseball, Reserve Assistant
Julie Schumacher, Volleyball, Boys Assistant
Alexa Thompson, Softball, Reserve Assistant
Andrew Tyahur, Volleyball, Boys Assistant

Freshman

Gretchen Angel, Softball
Bernard Caldwell, Track
George Einsfeld Jr., Volleyball, Boys

- b. Substitute Teachers

Michael Andrews
Susan Heidel
Laura Jacob
Kristin Kluesener
Jeffrey Moore
Marvin Selonke
A. Goeffrey Stevens

(All recommendations are for the 2011-2012 school year at a rate of \$80.00 per day.)

- c. Volunteer

David Cook, Senior High, Baseball Volunteer
Cathy Ogilvie, Middle School Diving Coach Volunteer
Robby Price, Senior High, Baseball Volunteer
Burt Roberts, Freshman, Baseball Volunteer
Ken Stewart, Senior High, Baseball Volunteer

(The above-noted person is recommended for approval as volunteer coach for the 2011-2012 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

B. Personnel – Classified

1. Leaves of Absence

- a. Michael Furginson, Freshman, Custodian
(January 1, 2012 through January 31, 2012; extension of unpaid Workers Compensation)
- b. Bonnie Smith, Middle, Cook
(January 3, 2012 through January 15, 2012; unpaid Workers Compensation)
- c. Sandra Taylor, Transportation, Chauffeur
(January 1, 2012 through April 1, 2012; extension of unpaid personal medical)
- d. Janet Watts, Transportation, Educational Assistant
(December 22, 2011 through January 11, 2012; extension of unpaid Workers Compensation)

2. Recall from Reduction in Force

- a. Kristina Morris, Transportation, Bus Driver
(effective January 5, 2012; for a replacement position)
- b. Maria Smith, Transportation, Bus Driver
(effective January 2, 2012; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

C. Item for Board Discussion

- 1. 2012-2013 School Calendar – Roger Martin
- 2. 2012-2013 Program of Studies and Student Fees – Lani Wildow

D. Other Items for Board Action

- 1. Recommend approval of a maintenance agreement with Debra-Kuempel to supply comprehensive maintenance services to the mechanical equipment of the Fairfield City School District beginning December 16, 2011 through August 31, 2014. (This is a correction from the December 15, 2011 board meeting.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the Fiscal Year 2013 Tax Budget that will be submitted to the Butler County Auditor’s Office.
- B. Recommend approval of the annual membership with the Ohio School Boards Association for January, 2012 – December, 2012.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Butler Tech – Dan Murray
- B. Fairfield Planning Commission – Mark Morris

ANNOUNCEMENTS

January 16, 2012 - Martin Luther King, Jr. Day – No School
 January 21, 2012 - Board Retreat, 8:30 AM, District Office Large Conference Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

Employment and Compensation of Personnel 121.22 (G) (1)
Property 121.22 (G) (2)
Court Action 121.22 (G) (3) – Pending or Imminent Litigation
Confidential Matters 121.22 (G) (5)

Motion to convene executive session: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**